

**To Members of Upper Arley Parish Council**

**20<sup>th</sup> January 2026**

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 27<sup>th</sup> January 2026 at Shatterford Village Hall commencing at 7.00 p.m.

**AGENDA**

**1. Apologies: To receive apologies and to approve reasons for absence.**

**2. Declarations of Interest:**

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**3. Community Policing: To receive any report from the Local Policing Team.**

**The meeting will be adjourned for Public Question Time.**

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

**The meeting will be reconvened to conduct the items of business listed below: -**

**4. Dispensations: To consider any requests to grant a dispensation for Agenda items.**

**5. Minutes:** To consider approval of the minutes of the Meeting of the Parish Council held on Tuesday 2<sup>nd</sup> December 2025 at Arley Memorial Hall (enclosed).

**6. District and County Council Matters:** To receive any report from County or District Council representatives.

**7. Service Reports:**

a) Lengthsman - Any report on Lengthsman work (timesheets to be circulated).  
Outstanding balance of grant for current financial year £1,555.25

**8. Highways Issues:**

a) Reports to be received from Members on any highway issues, including any reports of road accidents.

**9. Financial Report and Payment of Accounts**

a) Bank Balances at the 19<sup>th</sup> January 2026

|                                    |            |
|------------------------------------|------------|
| Lloyds Treasurers Account          | £5,783.62  |
| CCLA Public Sector Deposit Account | £15,631.13 |

b) To approve payments to be made as listed below:

|   |         |      |
|---|---------|------|
| Salaries (Jan 2026)                           | £406.96 | BACS |
| HMRC (Jan 2026)                               | £101.60 | BACS |
| Administration (Jan 2026)                     | £37.25  | BACS |
| Lengthsman Contracts (including bin emptying) | £323.00 | BACS |
| Handyman (grit bins)                          | £51.00  | BACS |
| TG Hardwick (rock salt)                       | £119.76 | BACS |

c) To ratify the following payments

|                            |         |      |
|----------------------------|---------|------|
| Toilet Contract (Dec 2025) | £166.66 | SO   |
| Toilet Contract (Jan 2026) | £166.66 | SO   |
| Salaries (Dec 2025)        | £406.96 | BACS |
| HMRC (Dec 2025)            | £101.60 | BACS |
| Administration (Dec 2025)  | £91.60  | BACS |

d) Bank Reconciliation: Members are asked to complete the bank reconciliation for the period ending 31st December 2025.

e) Precept: Members are asked to make a decision on the amount of Parish Precept to be set for the 2026-2027 financial year (sample precept modelling enclosed).

**10. Planning and Development Control:**

a) Planning Applications Received

None.

b) Planning Applications consulted on since last Meeting

25/0914/CLE Nib Green Farm Nib Green Road Arley Bewdley  
Lawful development certificate for the existing use of land as a caravan site for a continuous period of more than 10 years

c) Additional Planning Applications or other Planning Matters.

To consider any planning applications received, or other planning matters notified since close of agenda.

d) Planning Decisions Received

25/0001/S37 Pound Green Arley Bewdley DY12 3LE  
Upgrading 200 metres of low voltage overhead line from single phase 2 wire bare aluminum to three phase Arial Bundled Conductor (ABC) 4 core 95mm cable.  
Relocation of 2 poles within the SSSI

**11. Clerk’s Report:** Clerks report on ongoing items.

**12. Correspondence for Information:** To note correspondence received. Correspondence will be available from the Clerk on request.

**13. Councillor’s Reports and items for future agendas:** Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

**14. Date of Next Meeting:** The next meeting will take place on Tuesday 24<sup>th</sup> February 2026 at Arley Memorial Hall commencing at 7.00 p.m.



Signed.....

Clerk to Upper Arley Parish Council

**Dates for your Diary:**

Tuesday 24<sup>th</sup> March 2026 – 7.00 p.m. – Arley Memorial Hall – Parish Council Meeting

Tuesday 28<sup>th</sup> April 2026 – 7.30 p.m. – Annual Parish Meeting – Shatterford Village Hall

Tuesday 28<sup>th</sup> April 2026 – Parish Council Meeting – immediately follows the Annual Parish Meeting which commences at 7.30 p.m.